



Healthy Children, Healthy Teens, Healthy Schools

President
Name Here

Dear School-Based Health Centers in Upstate NY,

Board of Directors
Title
Name
City, State

The New York School Based Health Alliance, in collaboration with the Primary Care Development Corporation (PCDC), invites you to apply to participate in Phase 3 of the Patient Centered-School Based Health Care (PC-SBHC) Pilot Project. Five New York City sites successfully concluded Phase 1 on October 30, 2015 and Phase 2 is in process in Connecticut.

Title
Name
City, State

The 6-month Phase 3 PC-SBHC-MH pilot (January to June 2016) aims to improve and standardize the quality of services provided by school-based health centers (SBHCs) through the creation and adoption of an objective set of school health quality standards recognized by city, state and national school health, regulatory and funding organizations. The PC-SBHC-MH Pilot encourages a full-service comprehensive model of care that, if adopted by nationally recognized accreditation organization such as the National Committee for Quality Assurance (NCQA), can be used by insurance and state Medicaid offices as a basis for funding.

Name
City, State

Three pilot sites will selected based on a combination of factors such as location in upstate New York, population diversity, sponsoring organization diversity, and levels of service to create a more complete overall pilot experience. Sites will be provided with technical assistance, and training by experts from PCDC.

Name
City, State

Name
City, State

Each participating site will participate in a series of phone trainings, complete data collection and tracking reports, and complete an application for PC-SBHC accreditation. All pilot sites will sign a Memorandum of Understanding (MOU) outlining their responsibilities for this project.

Please complete the attached application and return to Sarah Murphy, at nysbha@gmail.com by **December 1, 2015**.

Sincerely,
Margee Rogers, DNP, RN, FNP-BC
Past-Chair, New York School-Based Health Alliance

PC-SBHC-MH Pilot Site Application

*It is important that you complete all sections of this application. If you have no information to enter in a section, please write N/A. Programs must complete **one application for each site** they are proposing. Please submit completed applications to nysbha@gmail.com by **December 1, 2015**.*

Part A	
Name:	Title/Organization:
Mailing Address:	
City, State and Zip code:	
Phone (work):	Email (work):

Part B	
Type of Site (Elementary, Middle or High):	Number of enrolled students:
Sponsoring Organization (FQHC/Hospital/DTC/Other, please specify):	
Range of Services (Medical/Mental Health/Dental/Other, please specify):	
Hours of Operation:	Total School Population:

Part B (continued):

Clinical Staff:

Medical	Y	N	FTEs
Physician			
Physician Assistant			
Nurse Practitioner			
Registered Nurse			
Licensed Practical Nurse			
Patient Care Technician			

Mental Health	Y	N	FTEs
Psychiatrist			
Psychologist			
Social Worker			
Other			

Dental	Y	N	FTEs
Dentist			
Dental Hygienist			
Dental Assistant			
Other			

Support Staff:

Support	Y	N	If yes, how many
Front Desk Clerk			
Health Educator			
Community Organizer			
Other			

The following section lists the seven proposed standards for PC-SBHC. Please provide as much detail as possible.

Part C	
Standard 1-Access and Continuity: For all enrolled students, full access to all services offered by the SBHC regardless of the ability to pay.	
1. Does your SBHC have a written plan in place for meeting enrollment regulatory standards?	
2. Can your SBHC accommodate same-day appointments for walk-ins (routine visits), urgent and/or emergent care patients?	
Standard 2-Population Management: Identify and Manage Populations	
1. Does your SBHC support (or has the capacity to support) population based initiatives?	
2. Does your SBHC use an electronic records system? If so, do you participate in Meaningful Use?	
3. Where does your SBHC pull clinical data? EMR, Billing and/or Chart Review	
Standard 3-Care Management: The practice systematically identifies individual patients; plans, coordinates and manages their care based appropriate evidence-based guidelines. <i>*alignment with core HEDIS or state measures</i>	
List one to three conditions you manage based on evidence-based guidelines	
Standard 4-Patient Self-Management: Provide self-care support and community resources including developing and documenting self-management plans and goals in collaboration with patients	
1. Does your SBHC provide patients with written care plans? Please attach an example.	
2. Does your SBHC make referrals to	

community resources? If so, list three.	
3. Do your patients have electronic access to their medical records through a patient portal?	
Standard 5-Care Coordination: Be a partner and guide in the health care system over time	
1. How does your SBHC coordinate care with in-school, PCP and specialty providers? a. Paper b. Phone c. Electronic referral	
2. What percentage of the time do you receive feedback from outside referrals (rough estimate)?	
3. Does your SBHC provide on-site lab testing or refer out?	
Standard 6-Quality Improvement: The services provided are up to standards (locally & nationally) on meeting or exceeding the needs of the patient population percentage	
1. What are your SBHC's priority areas for QI? Briefly describe how you collect data to monitor performance. (Please attach, if possible, an example of a site report)	